

West Devon Council



West Devon
Borough
Council

Title:	Summons																														
Date:	Tuesday, 8th December, 2015																														
Time:	4.30 pm																														
Venue:	Chamber - Kilworthy Park																														
Full Members:	<p style="text-align: center;">Mayor Cllr Cloke Deputy Mayor Cllr Sheldon</p> <p><i>Members:</i></p> <table><tbody><tr><td>Cllr Baldwin</td><td>Cllr Moyse</td></tr><tr><td>Cllr Ball</td><td>Cllr Musgrave</td></tr><tr><td>Cllr Benson</td><td>Cllr Oxborough</td></tr><tr><td>Cllr Cann OBE</td><td>Cllr Parker</td></tr><tr><td>Cllr Cheadle</td><td>Cllr Pearce</td></tr><tr><td>Cllr Davies</td><td>Cllr Ridgers</td></tr><tr><td>Cllr Edmonds</td><td>Cllr Roberts</td></tr><tr><td>Cllr Evans</td><td>Cllr Sampson</td></tr><tr><td>Cllr Hockridge</td><td>Cllr Samuel</td></tr><tr><td>Cllr Jory</td><td>Cllr Sanders</td></tr><tr><td>Cllr Kimber</td><td>Cllr Sellis</td></tr><tr><td>Cllr Leech</td><td>Cllr Stephens</td></tr><tr><td>Cllr McInnes</td><td>Cllr Watts</td></tr><tr><td>Cllr Moody</td><td>Cllr Yelland</td></tr><tr><td>Cllr Mott</td><td></td></tr></tbody></table>	Cllr Baldwin	Cllr Moyse	Cllr Ball	Cllr Musgrave	Cllr Benson	Cllr Oxborough	Cllr Cann OBE	Cllr Parker	Cllr Cheadle	Cllr Pearce	Cllr Davies	Cllr Ridgers	Cllr Edmonds	Cllr Roberts	Cllr Evans	Cllr Sampson	Cllr Hockridge	Cllr Samuel	Cllr Jory	Cllr Sanders	Cllr Kimber	Cllr Sellis	Cllr Leech	Cllr Stephens	Cllr McInnes	Cllr Watts	Cllr Moody	Cllr Yelland	Cllr Mott	
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Interests – Declaration and Restriction on Participation:	Members are reminded of their responsibility to declare any disclosable pecuniary interest not entered in the Authority's register or local non pecuniary interest which they have in any item of business on the agenda (subject to the exception for sensitive information) and to leave the meeting prior to discussion and voting on an item in which they have a disclosable pecuniary interest.																														
Committee administrator:	Member.Services@swdevon.gov.uk																														

1. Apologies for Absence

2. Declarations of Interest

Members are invited to declare any personal or disclosable pecuniary interests, including the nature and extent of such interests they may have in any items to be considered at this meeting.

If Councillors have any questions relating to predetermination, bias or interests in items on this Summons, then please contact the Monitoring Officer in advance of the meeting.

3. Confirmation of Minutes

1 - 6

To approve and adopt as a correct record the Minutes of the Meeting of Council held on 29 September 2015.

4. To receive communications from the Mayor or person presiding

5. Business brought forward by or with the consent of the Mayor

6. To respond to any questions submitted by the public and to receive deputations or petitions under Council Procedure Rule 21

7. To consider motions of which notice has been submitted by Members of the Council in accordance with Council Procedure Rule 15

8. To consider questions submitted by Members under Council Procedure Rule 21

9. Audit Findings for the Council for the Year Ended 31 March 2015

7 - 36

report of Grant Thornton

10. To receive the Minutes of the following Committees, to note the delegated decisions and to consider the adoption of those Minutes which require approval:

37 - 84

(i) Overview & Scrutiny (External) Committee
Meeting held on 29 September 2015

Meeting held on 17 November 2015

(ii) Audit Committee

Meeting held on 29 September 2015

(iii) Overview & Scrutiny (Internal) Committee

Meeting held on 6 October 2015

(iv) Planning & Licensing Committee

Meeting held on 13 October 2015

Meeting held on 10 November 2015

Unstarred Minutes to agree

Members are recommended to agree:

P&L 36 Review of Statement of Licensing Policy for 2016-2021

RESOLVED to **RECOMMEND** that the draft Licensing Policy (as outlined at Appendix A of the presented agenda report considered by the Committee) be adopted for the period 7 January 2016 to 6 January 2021.

P&L 37 Three-Yearly Review of Gambling Statement of Licensing Policies

RESOLVED to **RECOMMEND** that the draft Statement of Principles (as outlined at Appendix A of the presented agenda report considered by the Committee) be adopted for the period 31 January 2016 to 30 January 2019.

P&L 38 Park Homes Fees and Charges Policy

RESOLVED to **RECOMMEND** that the Park Homes Fees and Charges Policy (as outlined at Appendix A of the presented agenda report considered by the Committee) be adopted.

(iv) Standards Committee

Meeting held on 20 October 2015

Unstarred Minutes to agree

Members are recommended to agree:

SC 7 Urgent Business

RESOLVED to **RECOMMEND** to re-appoint the Council's three Independent Persons: Mr George Barnicott, Mr Martin Glead and Mrs Victoria Spence for the period up to the Annual Council meeting in May 2019.

SC 8 Options for the Future of the Standards Committee

RESOLVED to **RECOMMEND** that, with effect from the 2016/17 Municipal Year:-

1. one Standards Committee meeting should be formally scheduled each year (with the ability being retained to call other meetings as and when deemed necessary); and
2. the membership of the Standards Committee be reduced from nine to five.

(v) Hub Committee

Meeting held on 27 October 2015

Unstarred Minutes to agree

Members are recommended to agree:

HC 27 Business Development – Asset Management Strategy

RESOLVED to **RECOMMEND** to approve the updated Asset Management Strategy as detailed in Appendix One to the presented report, subject to a Scheme of Delegation review to be presented to the Annual Meeting of Council in May 2016.

HC 30 Council Tax Resolution

RESOLVED to **RECOMMEND**:-

1. to agree to continue with the existing Council Tax Reduction Scheme for 2016/17:
 - 80% maximum liability restriction meaning that working age claimants pay a minimum of 20% towards their Council Tax bill
 - A property valuation band D restriction meaning that working age claimants living in larger properties do not receive greater levels of support than those living in small properties
 - An exceptional hardship fund to help those claimants experiencing severe financial difficulties; and
2. That authority be delegated to the Finance Community of Practice Lead (s151 Officer), in consultation with the Portfolio Holder, to make amendments to the policy document to take account of any further changes in law, government guidance or policy that require urgent amendment.

Meeting held on 1 December 2015

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| 11. Devolution Draft Proposal | 85 - 136 |
| report of the Head of Paid Service | |
| 12. Development Management Scheme of Delegation | 137 - 144 |
| report of the Community Of Practice Lead Planning and the Monitoring Officer | |
| 13. Approval of Licensing Policy for Horse Drawn Hackney Carriage/Omnibus | 145 - 166 |
| report of Licensing Specialist | |
| <i>(NOTE: this report is also due to be considered by the Planning and Licensing Committee at its meeting on the morning of 8 December 2015).</i> | |
| 14. Approval of Licensing Fee for Dog Day Care Centres | 167 - 174 |
| report of Licensing Specialist | |
| <i>(NOTE: this report is also due to be considered by the Planning and Licensing Committee at its meeting on the morning of 8 December 2015).</i> | |
| 15. Appointment of Additional Planning and Licensing Committee Substitute Members | 175 - 178 |
| report of Senior Specialist – Democratic Services | |